

**KENTUCKY BOARD OF
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS
BOARD MEETING MINUTES
April 17, 2008**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on April 17, 2008.

BOARD MEMBERS PRESENT

Mr. Tony Watkins
Dr. Delbert Hayden
Dr. Leonard Knight
Dr. Louis Twyman

OCCUPATIONS & PROFESSIONS

Carolyn Kyler, Board Administrator
Wendy Satterly, Supervisor
Susan Ellis, Fiscal Division
Gerald Hoppmann, Director

BOARD MEMBERS ABSENT

Ms. Stephanie Head
Ms. Melissa Wade
Ms. Eileen D. Durbin

OTHERS PRESENT

Diane Fleming, Assistant Attorney General
Ronald Jay Werner-Wilson, Ph.D.
Ryan Halloran, Office of the Attorney General

Call to Order

Mr. Watkins called the meeting to order at 9:20 a.m.

Approval of Minutes

Dr. Knight made a motion to approve the minutes of the February 21, 2008 meeting, with amendments. Seconded by Dr. Hayden. The motion carried.

Approval of Financial Statement

Following review of the financial statement Dr. Hayden made a motion that it be approved as presented. Dr. Twyman seconded the motion. The motion carried.

Director's Report

Ms. Ellis informed the Board that the capture of \$12,200 from the Board's monies had occurred with the passage of HB 406.

Closed Session

At 9:50 a.m., and in accordance with KRS 61.810 Section 1(f) which states "All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following: (f) Discussions or hearing which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting the employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret," Dr. Twyman made a motion to go into closed session. Dr. Hayden seconded the motion. The motion carried.

At 10:00 a.m. Dr. Twyman made a motion to come out of closed session. Dr. Knight seconded the motion. The motion carried. Dr. Knight made a motion that the Board retain the legal services of the Office of the Attorney General. The motion was seconded by Dr. Twyman. The motion carried.

It was also discussed that the Office of the Attorney General planned to have Boards complete a yearly "customer service" evaluation and that they would be discussed by their office, as well as, Mr. Hoppmann.

Old Business

Regulation changes were once again discussed. Ms. Ellis had prepared a spreadsheet reflecting what the income from the current fees collected by the Board would be in 2008. She then compared that to what the income could be if the fees collected by the Board were increased. Following review of the information submitted by Ms. Ellis, Dr. Knight made a motion to accept the information Ms. Ellis provided, with amendments, as a basis for the proposed fee regulation change to become effective January 1, 2009. The motion was seconded by Dr. Twyman. The motion carried. Ms. Fleming

agreed to make the proposed changes in the regulations and email them to all Board members for review prior to the May board meeting.

The idea of having all supervisors complete a supervision survey was discussed. This discussion brought about the need to make additional changes to the revised supervision regulations. Ms. Fleming agreed to make the proposed changes and email the regulation to all Board members for review prior to the May meeting.

Dr. Knight presented the Board with his proposal relating to the impaired practitioners program. Ms. Fleming had also done some research and presented Dr. Knight with her findings. Following discussion Dr. Knight made a motion that a

letter be sent to the KAMFT asking them to work collaboratively with the board's task force on the project. Dr. Hayden seconded the motion. The motion carried.

New Business

Ronald Jay Werner-Wilson, Ph.D., Chair of the Family Studies Department at the University of Kentucky addressed the Board with some questions regarding the Board's requirements for accepting coursework from COAMFTE accredited programs. Following his presentation and subsequent discussion it was decided that if an applicant was submitting a graduate degree from a COAMFTE accredited program that it would not be necessary to complete Section 3 of the application. And that the transcript would need to be accompanied by a letter from the school indicating that they were a COAMFTE accredited program. Dr. Twyman made a motion that information be put in a letter and sent to each school in Kentucky. Dr. Knight seconded the motion. The motion carried.

Email correspondence from Susan Garon was reviewed. Ms. Garon had expressed worries with regard to the Oasis in Lexington. She has concerns that they are using unlicensed/uncertified therapists. When she questioned those practices Ms. Garon was told that "according to OIG" the facility is not doing anything against state regulations. Following discussion and review of the details in Ms. Garon's email, Dr. Knight made a motion that Ms. Fleming draft a letter to the Office of the Inspector General, attaching Ms. Garon's email, and copy the letter to the Oasis, the Licensed Professional Counselor's Board, the Psychology Board, and the Social Work Board. Dr. Twyman seconded the motion. The motion carried.

Complaints

07-KBMFT-0472 (Agency Case 06-008) – MFT Board versus Robert Charles Jenkins – Hearing set for June 19, 2008 beginning at 9 a.m.

07-003 - Ongoing

08-002 - Ongoing

Kelly Goforth – Ms. Fleming reported that Mr. Goforth had provided the Board with a copy of his evaluation, as requested. She also informed the Board that the person who completed the evaluation was a CSW, rather than an LCSW, and after conferring with the Social Work Board's attorney, was recommending the Board refer the matter to the Social Work Board as completing a drug and alcohol screening may not be within the scope of practice for a CSW.

APPLICATION REVIEW:

Dr. Knight made a motion to approve the following applications as submitted. Dr. Hayden seconded the motion. The motion carried.

Associate License Renewals

The following Associate Permit renewal application(s) were approved: Tonya A. Clay, Camille Petersen, Evan Rowe, David U. Smith, Julie J. Smith, Jennifer Wells, and Marvin Fortune. The Associate Permit renewal application for Karen Miller was denied.

Associate Permit Review

The following application(s) for Associate Permit were approved: LaToya B. Vaughn.

Audited Renewals

The following Audited Renewal application(s) were approved: Patricia Johnson.

Supervision Contract Review

The following Supervision Contract(s) were approved: Allison Summers.

Inactive Status Review

No requests for inactive licensure status were submitted.

Licensure Reinstatement Review

No licensure reinstatement applications were submitted.

Therapist License Review

The following Therapist License application(s) was/were approved: Wayne M. Clark.

The following Therapist License application(s) was/were deferred: None.

The following Therapist License application(s) was/were denied: None.

Continuing Education

The following application(s) for Continuing Education programs were approved:

Providers:

Amedco – 12th Annual Conference of the Coalition for Marriage, Family and Couples Education – Smart Marriages, Happy Families – 59.75 hours

Baptist Hospital East – Expressive Therapy Case Study Presentation: Feelings and Coping – 1.8 hours

Bluegrass Regional Mental Health Mental Retardation Board – Basic Substance Abuse Training – 6 hours

Center for Professional Development and Continuing Education – Providing Clinical Supervision to Certified or Licensed Practitioners – 3 hours

Center for Professional Development and Continuing Education – Strategies to Present Professional Court Testimonies – 3 hours

Center for Professional Development and Continuing Education – Psychotherapy/Counseling Practice: Collecting Your Fees Through Exceptional Customer Relations – 3

Center for Professional Development and Continuing Education – First Wednesday Morning Clinical Supervision Group – 2 hours

Center for Professional Development and Continuing Education – Mood (Affective) Disorders in Children and Adolescents: Awareness, Recognition and Treatment – 7 hours

Center for Professional Development and Continuing Education – Ethical Issues: In Couples and Family Therapy – 3 hours

Center for Professional Development and Continuing Education – Clinical Supervision Level II Equipping Therapists for Success – 3 hours

Center for Professional Development and Continuing Education – Discharge Planning: An Outcomes Driven Process – 7 hours

Center for Professional Development and Continuing Education – A Clinical Approach to Treat Complicated Mourning and Grieving – 7 hours

Center for Professional Development and Continuing Education – Avoiding Ethical Pitfalls – 3 hours

Center for Professional Development and Continuing Education – Child Maltreatment: Laws, Assessment and Treatment - 3 hours

Center for Professional Development and Continuing Education – Documentation: Ethical Considerations on Confidentiality, Privacy and The Laws in all Practice Settings – 3 hours

Center for Professional Development and Continuing Education – Domestic Violence – 3 hours

Center for Professional Development and Continuing Education – HIV/AIDS Update – 3 hours

Center for Professional Development and Continuing Education – Nuts and Bolts of Establishing Private (Clinical) Practice – 14 hours

Cross Counter Education – Anger Control Made Easy – 3 hours

Family and Children First, Inc – Effective Black Parenting: Training the Trainers – 24 hours

Goddard, Amber (Individual) - Ethics: Essential Knowledge for Today's Counseling, Mental Health and Healthcare Professionals – 6 hours

Hall, Joseph – Chronic Pain – 6 hours

Health Ed – Neurodevelopmental Disorders – 6 hours

Hospice of the Bluegrass – HFA Teleconference – Living with Grief: Children and Adolescents – 2.5 hours
Mills, Lillian (Individual) – Joint Meeting on Adolescent Treatment Effectiveness, U.S. Department of Health and Human Services – 10 – 12 hours
Kentucky Association for Play Therapy – Level 4 Sandtray Workplay Therapy – 3.5 hours
Kentucky Association of Sexual Assault Programs, Inc. – Sexual Assault Nurse Examiner/Sexual Assault Response Team Training – 40 hours
Kentucky Psychoanalytic Institute – Attachment Theory and Psychoanalysis II – 15 hours
McFarland, Michael (Individual) – Working with the Suicidal Client – 2 hours
NorthKey Community Care – Overview of Relational Play Therapy with Young Children – 2 hours
NorthKey Community Care – Community Resiliency Support: Crisis Response at the School and Community Level – 6 hours
PESI – Suicide and Self Mutilation – 6 hours
PESI – Mindfulness Meditation in Clinical Practice – 7.5 hours
Seven Counties Services, Inc. – Acquired Brain Injury – 3 hours
Seven Counties Services, Inc. – Treatment Implications for Survivors of Domestic Violence – 3 hours

Additional New Business

Dr. Knight made a motion that in light of the passing of the former Board chair and Board member, John Sohan, that a letter be sent to KAMFT recognizing Mr. Sohan at their annual honors gathering in April. Mr. Rankin stated that the honors recognition was actually being held the following day. Dr. Knight rescinded his original motion and made a motion that Mr. Sohan's commitment and service to the Board be recognized in the minutes. The motion further stated that Dr. Knight would draft a letter to be sent to Mr. Sohan's wife acknowledging his service to the Board and commitment to the profession. The motion was seconded by all and passed unanimously.

Dr. Knight made a motion that complaint committee meetings only be attended by the members of that committee and the Board's attorney to protect confidentiality. The motion further stated that no Division staff be in attendance unless specifically requested. Dr. Hayden seconded the motion. Mr. Hoppmann reiterated concerns with regard to budgetary constraints and looked forward to the discussion of a litigation plan developed by the Office of the Attorney General. He was assured that the committee would continue to be aware of the Board's budget. Following discussion Mr. Watkins called for a vote. The motion carried.

Scheduled Meetings

The next Board meeting date is May 15, 2008. Committee's begin at 8:30 a.m. Board meeting to begin at 9:30 a.m. The meeting will be held at 911 Leawood Drive, Frankfort, KY.

Examination Dates

2008 Exam dates:
May 19 – June 14, 2008
September 15 – October 11, 2008

Approval of Travel and Per Diem

Dr. Hayden made a motion to approve travel and per diem for members' attending today's meeting. Seconded by Dr. Twyman motion carried.

Adjournment

Having no further business to be brought before the board, Dr. Knight moved to adjourn the meeting. Dr. Hayden seconded the motion. The motion carried. With no further business brought before the board the meeting adjourned at 11:50 a.m.

APPROVED

Prepared by Carolyn Kyler
April 23, 2008